

Bolton le Sands Parish Council

Minutes of the Annual Parish Council meeting held on Monday 1st June 2026 at 7pm at the Old Boys Free Grammar School, Bolton le Sands.

Cllr Allinson (Chair), Cllr Taylor (Vice Chair), Cllr Bell, Cllr Archer, Cllr Kitchen, Cllr Leak, Cllr Morley & Cllr Pinder.

LCC representative Cllr Russell Walsh - present.

Open Forum.

Casual Vacancy candidate, Phil Hudd introduced himself.

Martin Gawith - Tennis Club, informed the Parish Council of an 'Open Day' On Saturday 13th June.

388/26 To receive apologies for absence.

Cllr Budden.

389/26 To receive declarations of interests and consider & approve dispensations.

Cllr Taylor - The Bay filming.

390/26 - To consider and approve the minutes of the Parish council meeting held on:-

Monday 11th May 2026.

Approved by Cllr. Archer. **2nd Proposer** Cllr. Morley.

391/26 - Finance. Agar 2025/26 Year.

1. Approve the annual internal audit report - Malcolm Richardson for the year ended 31 March 2026.
2. Approve and sign the Annual Governance Statement 2025/26 Section 1.
3. Approve and sign the Accounting Statements Section 2.
4. To confirm the dates of the period for the exercise of public rights: to be announced on 9th June 2026 with records available by appointment between Wednesday 10th June and Tuesday 21st July 2026.

To consider and approve the following items for payment:-

Online payment	Lengthsman	Lengthsman Wages. April.	£334.45
Online payment	Clerk	Wages (April) £963.73. PAYE £12.40 = £951.13 Mobile £6.00, Ink Cartridge x 2=44.78, A4 Paper £3.99, CCTV log book £14.99 = £69.76 + £951.13= £1020.89	£1020.89
Online payment	HMRC - quartely.	PAYE employee payents.	£82.01
Online payment	BLS Community Centre.	Utilities Invoice	£90.50

Retrospective payments -

Bolton le Sands Bowling Club Grant Year 4 £600.00 Donation - Lapwing Fields, contribution cost £500.00. Auditor Malcolm Richardson £133.80. De-fib Imperative Training Ltd £834.00. Thwaite Brow Annual Insurance £162.40. **Approved by** Cllr Bell **2nd Proposer** Cllr Morley.

392/26 - Proposed Building Development - Bolton le Sands.

Appeal received 26/00006/REF - Response to be made by letter.

393/26 To consider.

- The Bay filming location - Agreed, Clerk to make enquiries re increase in their proposed offer. **Approved by** Cllr Bell **2nd Proposer** Cllr Archer.
- Bench quotations, Church Brow - order x 2. **Approved by** Cllr Leak. **2nd Proposer** Cllr Morley.
- Community Centre Car Park - To enquire Car park management costs.
- Lapwing Fields development - Letter of appeal, Cllr Taylor.
- Parish Council Risk Assessment/Health & Safety Policy. **Approved by** Cllr Kitchen **2nd Proposer** Cllr Morley.
- August 2026 meeting, confirmed this will go ahead and Clerk to amend the 2026 dates. Meetings Community Centre costs - **Approved by** Cllr Taylor **2nd Proposer** Cllr Morley. Cllr Kitchen abstained from voting.

394/26. To review

- Village parking - Ongoing School congestion problems. Cllr Taylor.
- Pump track - Cllr Morley awaiting a date for the Contractor to make a proposed date to visit. Corresponding with Slyne with Hest Parish Council.
- Bolton le Sands land ownership/documents. Enquiries to be made re land. Documents to be placed in a secure cabinet and enquiries to be made for digital scanning.
- CCTV Annual maintenance - 3 cameras not in operation, Clerk to contact.
- Lengthsman, key log to be obtained.

395/26 To note

- August 2026 meeting/Location, confirmed this will go ahead and Clerk to amend the 2026 dates. From Tuesday 7th July 2026 the Parish Council meeting will take place at the Community Centre Bolton le Sands.
- Dynamos/Halton pitch agreement has been signed and approved by all Councillors. Thwaite Brow Woods - Unauthorised camp reported which has been dismantled.
- Awaiting correspondence from the Charity match, 18th July.

396/26 To receive the report from the Lengthsman and consider works to be completed.

- Wooden play equipment, trim trail and picnic table to be treated.
- New signage for play area and recreational field to be displayed
- To replace a water meter - on hold

- Church Brow - repairs to the bench with the assistance of Cllr Morley.
- Bus shelters to be painted inside/outside. Opposite the Caravan sales, on hold.
- Japanese Knotweed, area near the Hollows.
- Old sign by the Tennis club to be removed.
- Cutting back of vegetation - Monkswell to Wordsworth/Shelley Close to Mill Lane.

397/26 Planning matters & applications

26/00489/FUL Demolition of existing garage, erection of single storey side extension and raised patio area. 140 Coastal Road Bolton le Sands LA5 8JW. **Neighbours comments.**

26/0089/TPO 117B Main Road Bolton le Sands - T1 Monkey puzzle to fell due to rapid decline. **No comments.**

26/0088/TCA 83 Main Road Bolton le Sands - Removal of 3 large Leylandi trees adjacent to the property driveway. No comments.

398/26 Date and time of the next Parish Council meeting - Tuesday 7th July 2026 at 7pm, Bolton le Sands Community Centre.

Signed.....Date..... Meeting closed at 9.15pm

Closed meeting of Co-option of new Casual Vacancy agreed by all Councillors. Mr Keith Robertson

Bolton le Sands Parish Council Website address:- boltonlesandsparish.gov.uk